



International Surgical Week ISW 2022

The World's Congress of Surgery
Vienna, Austria, 15 – 18 August 2022

This congress is an in-person event - presenters must attend physically! More information at www.isw2022.org

Guidelines for the Submission of Abstracts

**For submissions to “Endocrine Surgery”, “Breast Surgery” and “Digestive Surgery”
please see also the special guidelines (page 2 & 3 of this form)**

1. Deadline for the on-line only submission of Abstracts is strictly **February 28, 2022 (14:00 hrs CET)**.
2. Abstracts are to be submitted through the website <http://www.isw2022.org>, **following strictly the specific guidelines. Submissions by FAX, regular mail or regular e-mail will not be accepted.**
3. **Confirmation of acceptance** by the Program Committee will be **informed to the Presenting Author by the end of March 2022.**
4. In order to avoid disruption of Session by "no-shows", **accepted Abstracts will only be integrated in the Final Program if the congress registration and payment of the Presenting Author have been received by April 23, 2022 !**
5. Length of the abstract text is limited to 2'500 characters (incl. blanks). Text shall be structured: Introduction – Materials & Methods – Results – Conclusion. One table and one picture only may be included.
6. Abstracts must include at least 50% new data if previously published or presented at a meeting.
7. **After acceptance, exchange of the Presenting Author will only be possible in case of approval of the written request by the Program Committee ISW 2022.**
8. The exact **day and time of presentation** will be communicated to the **Submitting Author at the given e-mail address by the end of June 2022 and published at www.isw2022.org.**
9. **You may list up to eight (8) Co-Authors and four (4) institutions / countries on the abstract form.**
10. **The Presenting Author's Name must be identical to what will be written in the Congress Registration Form.**
11. Mailing Address - Any communication regarding the acceptance will only be given to the **Submitting Author at the address respectively at the e-mail address as registered.**
12. Presentation - Please mark clearly which kind of presentation you prefer (Oral only - Oral or Poster - Poster with Discussion - Poster Exhibition only - Video). **Each Abstract can be used for one presentation only.**
13. **Each Presenting Author of an accepted abstract must disclose any commercial, financial or research relationships or interests.**
14. Delegates registering in the category of “**Student**” **may not present** any abstract at ISW 2022. They must use the category “Trainee” for registration.
15. All Abstracts become the property of the International Society of Surgery (ISS/SIC). Submission of an Abstract represents permission to duplicate, publish and disseminate the work.

NOTE:

In case you should encounter any difficulties with the submission of your Abstract or with the publication of accepted Abstract presentations, please contact the Abstract Secretariat ISW 2022 at Phone: +41 22 33 99 628, e-mail: isw.abs@mci-group.com

Also see pages – 2 & 3 –

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NOTE: the below societies require specific information for acceptance of Abstracts resp. for qualification for Abstract Awards – you will need to comply with below requirements.

Further Abstract Awards are planned though no specific requirements apply – full information at www.isw2022.org

Specific requirements for submission to International Association of Endocrine Surgeons (IAES)

Presenting Authors of an accepted Free Paper (oral) presentation from the IAES in the field of Endocrine Surgery **must submit a full manuscript to World Journal of Surgery (WJS) by June 1, 2022** (noon GMT) at <https://mc.manuscriptcentral.com/wjs> for a first review. Failure to do so may void the opportunity for a podium presentation. The authors must comply with all the rules and regulation of the WJS and note in their cover letter to the journal that this article is part of the IAES meeting in Vienna. Final revisions are to be submitted to WJS by August 24, 2022.

IAES Free Paper Awards for trainees ONLY (residents/registrars, fellows, and medical students).

The International Association of Endocrine Surgeons (IAES) awards the Presenting Author of the best Clinical Free Paper (The Dr Charles Proye Award) and the best Basic Science Free Paper (The Dr Selwyn Taylor Award) each Prize Money of USD 1'000.00. Only presenting Authors who are **trainees are eligible for these awards**. To be considered for the award, the **presenting author will need to check the appropriate box the work was done primarily by a trainee** in the Abstract Submission form at the time of submission.

NOTE: Medical Students who present an abstract **MUST** register within the category of "Trainee".

IAES Poster Prize for trainees (residents/registrars, fellows, and medical students)

The International Association of Endocrine Surgeons (IAES) awards the Presenting Authors of the best Clinical Poster (The Dr John Farndon Award) and the best Basic Science Poster (The Dr Michael Brauckhoff Award) each Prize Money of USD 500.00. Only presenting Authors who are **trainees are eligible** for these Poster awards. To be considered for the award, **the presenting author will need to check the appropriate box indicating the work was done primarily by a trainee** in the Abstract Submission form.

NOTE: Medical Students who present an abstract **MUST** register within the category of "Trainee".

Specific requirements for submission to Breast Surgery International (BSI)

BSI Free Paper Prize

Abstracts in the field of Breast Surgery based on unpublished original work will be selected for presentation in the BSI Best Paper Award Session. Individuals interested for their abstracts to be considered for the award **will need to check the appropriate box in the Abstract Submission form**. The selected presenters will be informed of the decision by March 31, 2022. They will be asked to fully register for the Congress and submit a full length manuscript of the paper to be presented, conforming to the format of original articles in World Journal of Surgery WJS through its online submission platform <https://mc.manuscriptcentral.com/wjs> the latest by April 30, 2022. These manuscripts may be published in the BSI issue of WJS after undergoing the usual peer- review process. Failure to register and submit the full length manuscript in time may preclude the selected abstract from being presented in the Congress.

All selected papers will be presented in the "Best paper competition session". The Presenting Author of the best BSI paper as well as the runner-up in the award session as judged by a panel of eminent breast surgeons will be awarded.

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Specific requirements for submission to **International Society for Digestive Surgery (ISDS)** **Kitajima & Grassi Prizes**

The ISDS organizes the Kitajima and Grassi Prize Sessions. 6 abstracts for oral presentation will be selected for each of these Prize Sessions. The prize consists of a money award of USD 1'000.00 and a Certificate which will be awarded to the young surgeons with the best scientific research presentation on GI surgery within these sessions. One of the authors of the abstract must be current member of ISDS (**confirm qualification for the Prize by checking the appropriate box in the Abstract Submission Form**). A panel of experts will evaluate the presentations and award the Kitajima and Grassi Prizes.

The selected presenters within either of the two Prize Sessions will be informed by March 31, 2022. They will be asked to fully register for the Congress and **submit a full length manuscript of the paper to be presented, conforming to the format of original articles in World Journal of Surgery WJS through its online submission platform <https://mc.manuscriptcentral.com/wjs> the latest by April 30, 2022**. Failure to register or submit the full-length manuscript in time may preclude the selected abstract from being presented at the Congress.

Video Presentations

ISDS encourages submission of Video presentations. Abstracts for Video presentations are to be submitted through the regular abstract system. In addition, the Video file must be submitted through <https://wetransfer.com/> and be sent to surgery@iss-sic.com.

Requirements:

1. Videos must be less than 7 minutes long and include voice narration
2. Videos must be in one of the following formats: mov, mp4, mpeg, mpg, wmv
3. Background music is **not** allowed
4. 500 MB maximum file size
5. Video files must be named "Family Name of Presenter_Abstract ID_AbstractTitle"
(sample: Smith_ISW22_1234_LAPAROSCOPIC RIGHT HEMICOLECTOMY)

Deadline for the submission of Abstracts is strictly **February 28, 2022 (14:00 hrs. CET) – no extension!**

In case of difficulties regarding your submission contact

Abstract management Secretariat ISW 2022

Phone: +41 22 33 99 628

E-mail: isw.abs@mci-group.com